



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		ARTS AND COMMERCE COLLEGE P.PUMP, JAWAHARNAGAR COLLEGE, BHANDARA
Name of the head of the Institution		Shri A.S Mohabanshi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07184276929
Mobile no.		9422834230
Registered Email		accjbhandara@rediffmail.com
Alternate Email		accjbhandara@gmail.com
Address		Petrol Pump Jawaharnagar (Bhandara)N.H.No. 6 pin 441906 Maharashtra ,India
City/Town		Bhandara
State/UT		Maharashtra

Pincode	441906																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Anita Pise																		
Phone no/Alternate Phone no.	07184276998																		
Mobile no.	9423413678																		
Registered Email	accjbhandara@rediffmail.com																		
Alternate Email	accjbhandara@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://accjbhandara.org/																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://accjbhandara.org/																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>C</td> <td>1.61</td> <td>2016</td> <td>16-Sep-2016</td> <td>15-Sep-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	C	1.61	2016	16-Sep-2016	15-Sep-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	C	1.61	2016	16-Sep-2016	15-Sep-2021														
6. Date of Establishment of IQAC	02-Jun-2014																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															

ADP for Non-Teaching	05-Mar-2019 1	9
FDP for Teaching	08-Aug-2019 1	19
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	NA	UGC	2020 1	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

VAP for Students 2. Feedback Mechanism Restructuring

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
ADP for Teaching	Conducted
Conducted FDP for Teaching	Conducted
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	07-May-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	ERP System is used for MIS

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Yes, The curriculum delivery is planned and done as per Academic Calendar issued by RTMNU, Nagpur to which college has affiliated. Every year Time Table and Teaching Plan are prepared for every program and curriculum delivery is done accordingly. Daily diary of teachers and student's attendance registers are maintained to know implementation of planning and the gaps occurred, if any. Principal authenticates these daily diaries and attendance record of the students in order to smoothen curriculum delivery process and timely completion of the syllabi. Apart from these, IQAC also guides and suggests curricular and extra-curricular activities to be conducted as a part of curriculum delivery like guest lectures, group discussions and field visits etc. as per the course suitability and requirement.. Faculty member uses Power Point Presentations/ YouTube Videos to integrate ICT in teaching and learning that helps improve effectiveness of curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
VAP For BA	NA	01/06/2019	6	Yes	Yes
VAP For Bcom	NA	01/06/2019	6	Yes	Yes
VAP For BBA	NA	01/06/2019	6	Yes	Yes
VAP For MA	NA	01/06/2019	6	Yes	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	NA	01/06/2019
BCom	NA	01/06/2019
BBA	NA	01/06/2019
MA	NA	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	564	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ICT and Computing Skills	01/06/2019	564
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	NA	347
BCom	NA	202
BBA	NA	3
MA	NA	12
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Online feedback is collected from following stakeholders on the respectively relevant aspects annually: Students: Curriculum, Teacher evaluation, facilities like library, laboratory, office service, cleanliness, internet facilities, etc on the campus. Teachers: Curriculum, facilities like laboratory, internet facility, library etc. Employers: Curriculum, student quality, skills of students etc. Alumni: Curriculum and Facilities on the campus Parents: Curriculum and Facilities on the campus Analysis and cognizance: Feedback collected from stakeholders is analyzed and suggestions received are conveyed to the concerned authorities for further action and improvement. As well as ATR is available on institutional website.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	NA	420	245	245
BCom	NA	220	126	126
BBA	NA	120	Nill	Nill
MA	NA	160	Nill	Nill
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	552	12	21	6	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
19	19	5	2	1	10
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor: Mentee Scheme is actively implemented in the Institute. There is a Mentor for a group of students which is allotted by the principal at the start of academic year. Mentors meet their mentees as and when required. During this meeting, the mentors interact with their mentees to discuss their issues, needs or support required. At the beginning of the academic session, the class wise names of the mentors are displayed on the college notice board. The mentors are supposed to take care of academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance. At the beginning of the academic session, the mentors conduct orientation programs for the mentees, whereby they are acquainted with the institution, its vision and mission, the facilities available and the rules and regulations of the institute and

affiliating university.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
564	27	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	16	3	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NIL	Nil	NIL
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	NA	01/06/2019	31/05/2020
BCom	NA	NA	01/06/2019	31/05/2020
BBA	NA	NA	01/06/2019	31/05/2020
MA	NA	NA	01/06/2019	31/05/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute is affiliated to university and adheres to the syllabus laid down by the university. We follow guidelines and methods for continuous internal evaluation as prescribed by university. Students are made aware of the evaluation process in the orientation program at the beginning of the semester, an academic calendar with the continuous internal evaluation (CIE) dates displayed on the college notice boards. Out of 100 Marks, 80 Marks are allotted for University theory examination and 20 Marks allotted for internal evaluation. Broadly internal marks are given based on Assignments, Tests, Attendance and Overall conduct of students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Principal along with the Vice Principal, IQAC coordinator and all class directors held annual meeting at the start of the session to plan an Academic calendar of the year for the conduct of examination, field work, study tour, NSS Activities etc. As per the instructions and regulations of the Rashtrasant Tukdoji Maharaj Nagpur University, Nagpur academic calendar and timetable.

There is a systematic arrangement of all the activities during the whole session for the students. All the activities and events of the College are according to an academic calendar which is designed considering the entire university academic calendar. There are a fifteen week academic calendar which is planned according to the all educational activities considering start of date, closing ending dated of the session, internal evaluation period, important program ceremony, cultural festivals, study tour report submissions, social work practicum, session exams etc. There is an effective system of flexibility in the academic calendar, schedule of internal exam and exam dates, university theory exam, and practical exam schedule all are displayed on the notice board for the students understanding. There is the consideration of curricular and extracurricular activities in the academic calendar for student's holistic development during the whole session. All the activities are under the guidance and instructions of the college Principal in charge who is the academic monitoring cell. The academic monitoring cell is responsible for ensuring a proper academic calendar and teaching learning process. For all the evaluation process of the students their presence in the class , in the related subject, participation in the curricular and extra-curricular activities are included for as parameters of the quality of the student performance. All such students are praiseworthy whose information sent to their parents for their future better performance. The students whole whose performance is not good in the all these parameters such students parents are informed by the college administration for their better performance. List of defaulter's students is notified fortnightly and the parents are informed. Teachers are supposed to maintain a course file of their subjects. All students performance in the assignments, exam are discussed with the parents in meeting at the middle of the session send through letters college send them their performance.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://accjbhandara.org/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	NA	26	26	100
Bcom	BCom	NA	29	29	100
BBA	BBA	NA	3	3	100
MA	MA	NA	12	10	98
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://accjbhandara.org/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	00	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Gandhi Thought And Concept Of Gram Swaraj	Gandhian Study Center	11/10/2019
One day Workshop on Quality Assurance strategy in the light of new framework and methodology introduced by NAAC	IQAC	08/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	1
Marathi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	2	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nil

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2019	Nil	Nil	Nil

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	12	9	Nil	Nil
Presented papers	11	9	Nil	Nil

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS and Extension Activities	Institute	19	564

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS and Extension Activities	Appreciation Letters	GOs and NGOs	564

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS and	Institute	NSS and	19	564

Extension Activities

Extension Activities

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Guest Lecture for All Classes	564	Institute	16
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
on-the-job training, project work, sharing of research facilities etc	Block Placement Training	Industries and Companies From Surrounding	01/06/2019	31/05/2020	564
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Institute	01/06/2019	internship, on-the- job training, project work, sharing of research facilities	564
Industry	05/08/2019	1. Create continuous contact between both parties. 2. To exchange view for confining city development policy	564
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.15	1.1

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Class rooms	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	Null	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10743	Null	Null	Null	10743	Null
Reference Books	1457	Null	Null	Null	1457	Null
Journals	19	Null	Null	Null	19	Null
Digital Database	20	Null	Null	Null	20	Null
CD & Video	140	Null	Null	Null	140	Null
Others (specify)	36	Null	Null	Null	36	Null
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	1	50	0	1	1	0	50	0

Added	0	0	0	0	0	0	0	0	0
Total	35	1	50	0	1	1	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1.1	0.3	1.15	0.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institute has developed a standard methodology for utilization maintenance of all physical, academic support facilities available in the campus. Laboratories: The labs in the institute are administered by Laboratory In-charge (a faculty) and Laboratory Assistant. In case of any maintenance/repairs, the Laboratory In-charge initiates the appropriate corrective action in consultation with the principal of the institute. Utilization of support facilities: The infrastructural and resources utilization of the institute are administered by the Principal. Faculty are allowed to put up to the principal of the institute requirement if any with regards to extension, renovation, alteration, relocation etc. of the available resources and facilities. Sport / Ground Maintenance A faculty designated as Director of Physical Education is assigned the responsibility of maintaining sports accessories and supporting accessories of indoor and outdoor games. Maintenance of ground, sport kits and all consumable items are brought from outside vendor as per the requirement. House Keeping of classrooms, laboratories and the entire institute campus Institute has in-house house-keeping team which looks after all the cleanliness of the classrooms, laboratories and the entire institute campus. IT Facilities Institute has appointed Computer Technician to maintain the IT facilities in the Institute which includes maintenance of computers, LCD Projectors, Printer, Scanner and other peripherals. Electrical Maintenance All the electrical maintenance of the peripherals, equipments, infrastructure and power related resources available in the institute is carried out by electrician hires from outside as and when required. Garden Institute calls outside gardener to takes care of garden, lawn and the indoor plants placed at various locations in the institute.

<http://accjbhandara.org/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees

Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Government Scholarship	247	622665
b) International	Nil	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling (Mentoring)	01/07/2019	564	Teachers
Yoga Meditation	01/07/2019	564	Yoga Samiti
Bridge Courses (VAP)	01/07/2019	564	External Agencies Subject Teachers
Remedial Coaching	01/07/2019	564	Subject Teacher
Soft Skills Development	01/07/2019	564	English Teacher
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Guidance for competitive examinations and career counselling	75	75	1	6
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed

visited	participated		visited	participated	
01	75	7	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	10	BA	BA	ACCJ	MA.Political Science
2019	1	BA	BA	DNC	MA. Economics
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Cultural Day	Institute	111
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the directions of the Director, Students' Welfare, ACDC Students, Institute Student's Council is formed. The Student Council consists of following members:-

- General Secretary
- Cultural Secretary
- Sports Secretary
- Ladies Representative
- Reserved Category Representatives
- Class Representatives
- Faculty nominated by the Principal

The main objective of forming the student council is to develop the leadership qualities in students and the other objective of student council is to organize sports and cultural event every year . Students are also actively involved in various other institute level committees like Grievance Redressal and Anti Sexual Harassment Committee, Anti Ragging Committee, Library Committee, Women Internal Complaint Committee/Woman Development Cell, IQAC, SC/ST Cell, OBC Cell etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

75

5.4.3 – Alumni contribution during the year (in Rupees) :

37500

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management during the last year are as follows. The College has constituted College Development Committee and Internal Quality Assurance Cell College Development Committee (CDC): College Development Committee constituted by law is also a good mechanism of decentralization and participative management. This is apex committee at college level having representatives from various fields and sector. This comprises representation of management nominee, teachers, society, industry,

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Institute has collaborated with few industries and other educational institutes by signing MOUs.
Human Resource Management	College Development Committee (CDC) Internal Quality Assurance Cell (IQAC) College Staff Council. Student Council. Academic Financial Committees.
Library, ICT and Physical Infrastructure / Instrumentation	As a library, ICT and physical infrastructure are very much needed for quality teaching and learning, the institution always needed the quality all these things. Strategic measures are undertaken by the college for maintaining facilities. Library is well equipped having separate arrangement for students and teachers. The library has books for competitive examinations and these books are issued for reading purpose to the students preparing for various competitive and other examinations.

<p>Research and Development</p>	<p>Staff members are motivated to submit their research proposal to different funding agencies. 1. Faculties of the college published their papers in the reputed journals, peer reviewed journals, e-journals 2. Faculty and students are encouraged to participate in seminar and workshop. 3. Staff members are motivated to submit their research proposals to different funding agencies. 4. Faculty Development programs were organized and faculty members encouraged to participate outside also.</p>
<p>Examination and Evaluation</p>	<p>The following activities related to iversity norms 1. Online enrolment of the students. 2. Online submission of examination forms 3. Online insurance of hall tickets. 4. Online receiving of University question papers. 5. Online submission of daily examination records 6. Online declaration of result 7. The college follows semester system 8. The College Examination Committee arranges the tests for internal assessment and the terminal examination. The college conducts University winter and summer semester examination systematically as per the University directions. The University appoints chief supervision and internal examiner (c-officer) for this purpose. Faculties of the college are involved in the process of paper setting, evaluation of answer sheets and moderation of university paper and invigilation of papers. The college conducts terminal examination at the end of syllabus based on University pattern question paper set to against the students about the University examination.</p>
<p>Teaching and Learning</p>	<p>For the quality improvement in teaching and learning and for effective implementation in the institute, the institution has adopted the following strategy during the current academic session. With the initiation of academic session the principal make allotments of work lead in proportion to students strength for each subject taking in to consideration the faculty available for each subject which insure the quality of teaching and learning. Each department prepare teaching plan. Lectures and tutorials are conducted as per the workload allotted. For quality improvement group discussion, question</p>

	-answer method, seminars are conducted in class by every subject faculty. To make teaching and learning process more interesting and effective faculty availed facility of ICT and other teaching aids.
Admission of Students	Admissions are in accordance with the sanction in take capacity Government rules and parent university rules are followed while admitting the students. Admission process is transparent and computerized.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	ERP, RTMNU Nagpur Software
Administration	ERP, RTMNU Nagpur Software
Finance and Accounts	ERP, RTMNU Nagpur Software, Tally Erp
Student Admission and Support	ERP, RTMNU Nagpur Software
Examination	ERP, RTMNU Nagpur Software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	19	Conference/ Workshop	Nil	9500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	FDP For Teaching Staff	NA	17/10/2019	17/10/2019	19	Nil
2020	FDP For Non Teaching staff	NA	10/02/2020	10/02/2020	Nil	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDPs	13	01/06/2019	31/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Loan Assistance, Medical Insurance, Duty Leaves	Loan Assistance, Medical Insurance, Duty Leaves	Government Scholarship, Institutional scholarship, student Insurance, Book bank scheme

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The institution conducts internal and external financial audits regularly. Internal Audit Mechanism: Responsibility of internal audit is entrusted to Accountant of the college office. The rules of general finance and audit are observed while maintaining accounts. External Audit: The accounting documents of the institution are regularly audited by the qualified chartered accountant. The top management representative audits and gives necessary instruction as and when required.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Other Institute	Yes	IQAC Coordinator
Administrative	Yes	Other Institute	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

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1. Parent-teacher meeting is held to discuss and interact with parents. 2. Parents provided valuable suggestions for the development of the institution.

6.5.3 – Development programmes for support staff (at least three)

Computer skills development program was organized. 2. Communication and aptitude skill development program was also conduct

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Green Initiatives 2. Waste Management Steps 3. Gender Equity Programs 4. AQAR Submisison

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day Workshop on Quality Assurance strategy in the light of new framework and methodology introduced by NAAC	08/07/2019	08/07/2019	08/07/2019	55
2019	Two days I nternational conference on Gandhi Thought and concept of Gram Swaraj	11/10/2019	11/10/2019	12/10/2019	144
2019	Online quiz organized by IQAC on Covid-19	09/04/2020	09/04/2020	09/04/2020	234

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
Nutrition diet Week	03/09/2019	05/09/2019	45	6
Women Health	04/02/2020	04/02/2020	55	11
International Women Day	07/03/2020	07/03/2020	35	12
Women Safety	25/02/2020	25/02/2020	55	3
Nutrition Diet	14/03/2020	14/03/2020	46	24
Gender Equality	06/03/2020	06/03/2020	42	34

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
LED, Solar, Sensor Based Lights

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	Nil	01/07/2019	365	Canteen	Food	564
2019	1	Nil	01/07/2019	365	Doctor On Call	Medical	54
2019	1	Nil	01/07/2019	365	Tree Plantation	Environment	43
2019	1	Nil	01/07/2019	365	Blood Donation	Blood	57
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
HR Manual	01/07/2019	Code of conduct is available for student, faculty and staff.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2019	15/08/2019	564

Republic Day	26/01/2020	26/01/2020	564
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation 2. Swatch Bharat 3. Plastic Ban 4. Rain Water Harvesting 5. Paperless Office 6. Waste Management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Societal Activities through Extension Activity Cell. 2. Scholarship schemes for needy students by state and central government.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://accjbhandara.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Extension activities in Covid-19 in collaboration with Ayurvedic Hospital are noteworthy and praised by local media and received appreciation letters also.

Provide the weblink of the institution

<http://accjbhandara.org/>

8.Future Plans of Actions for Next Academic Year

1. Applying for NAAC III Cycle 3. Filling Pending AQAR of 2020-21 3. Restructuring IQAC as per new norms.